



CRS No:
PR File:

City of Whittlesea

APPLICATION FOR CONSENT & REPORT FROM COUNCIL

To: Municipal Building Surveyor

From: I/we
being the owner/s (agent of owner) of the subject property, hereby apply for a Consent /
Report from the City of Whittlesea in accordance with the Building Regulations 2006 and
Schedule 2 of the Building Act 1993 for the following matters as set out in the following
page.

Applicant Details:

Name:

Postal Address:

Telephone:

Subject Property Address:

Number: Street/Road:

Suburb:

Information Required With This Application

1. Details showing compliance with the Ministers Decision Guidelines.
2. A plan showing the subject allotment, the adjoining properties (rear and side), the location and setback of the habitable room windows in the adjoining buildings, the area set aside as private open space, boundary fence heights, the secluded private open space of the adjoining properties, relevant elevations and sections appropriately dimensioned and shadow diagrams where appropriate or when required by the regulations.
3. Written comments from the affected adjoining property owners (please consult with the Municipal Building Surveyor for further direction).
4. A copy of the 'Certificate of Title' showing any current covenants or Section 173 agreements under the Planning & Environment Act 1987 that may apply to the subject allotment.
5. Application fee of \$205.00 for dispensation request plus \$100.00 for each additional regulatory dispensation request (please refer note below).

Note: Further information, in addition to the above, may be requested after initial assessment of the application. Lack of information is likely to result in delays or refusal.

Date: Receipt No: Amount:



City of Whittlesea

Please tick what aspect of the proposal does not comply with the Building Regulations 2006:

Tick	Reg.	Reporting Matter
	408(3)	Maximum street setback
	409(4)	Minimum street setbacks
	410(4)	Building height
	411(4)	Site coverage
	412(2)	Permeabilty
	413(6)	Car parking
	414(6)	Side and rear setbacks
	415(5)	Walls on boundaries
	416(6)	Daylight to existing habitable room windows
	417(6)	Solar access to existing north-facing windows
	418(3)	Overshadowing of recreational private open space
	419(9)	Overlooking
	420(3)	Daylight to habitable room windows
	421(4)	Private open space
	422(2)	Siting of Class 10a buildings
	424(3)	Front fence height
	425(3)	Fence setbacks from side and rear boundaries
	426(5)	Fences on or within 150mm of side or rear boundaries
	427(1)	Fences on street alignments
	428(6)	Fence and daylight to windows in existing dwelling
	429(5)	Fences and solar access to existing north-facing habitable room windows
	430(3)	Fences and overshadowing of recreational private open space
	431	Masts, poles etc.

Please describe in point form how the Building Regulations are not met:

Example: Frontage setback proposed is five metres in lieu of required seven metres setback.

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Signature of Applicant: Date:

Please forward all correspondence to: Municipal Building Surveyor
City of Whittlesea
Locked Bag 1
BUNDOORA MDC 3083
Phone: 9217-2259



City of Whittlesea

ADJOINING OWNER CONSENT FORM

To: The Municipal Building Surveyor
City of Whittlesea
Locked Bag 1
Bundoora MDC 3083

Attn: Peter Rontogiannis - Municipal Building Surveyor

The proposal is to construct:
(Specify carport, first floor addition etc.)
at (address)
The setback, height, overshadowing or overlooking specified by the Regulations ism
from the boundary. (Specify front, side, east, west)
The proposed setback ism.
The height of the wall which affects you ism (this may or may not be applicable).

I/we
being the owners of
hereby state that I/we have inspected and fully understand the plan relating to the proposed
building and have no objection to the proposal.
I/we further state, that the reasons for requesting our permission have been fully explained to
me/us and that I/we have read and understand this consent form.

Signed: Signed:
Date: Date:
Ph: (H) (W) Ph: (H) (W)

Please Note:- Should you wish to not sign this form and the plans, or if you wish to object to the proposal, you will need to do so in writing.

Please address your objection to: Municipal Building Surveyor
City of Whittlesea
Locked Bag 1
BUNDOORA MDC 3083



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